

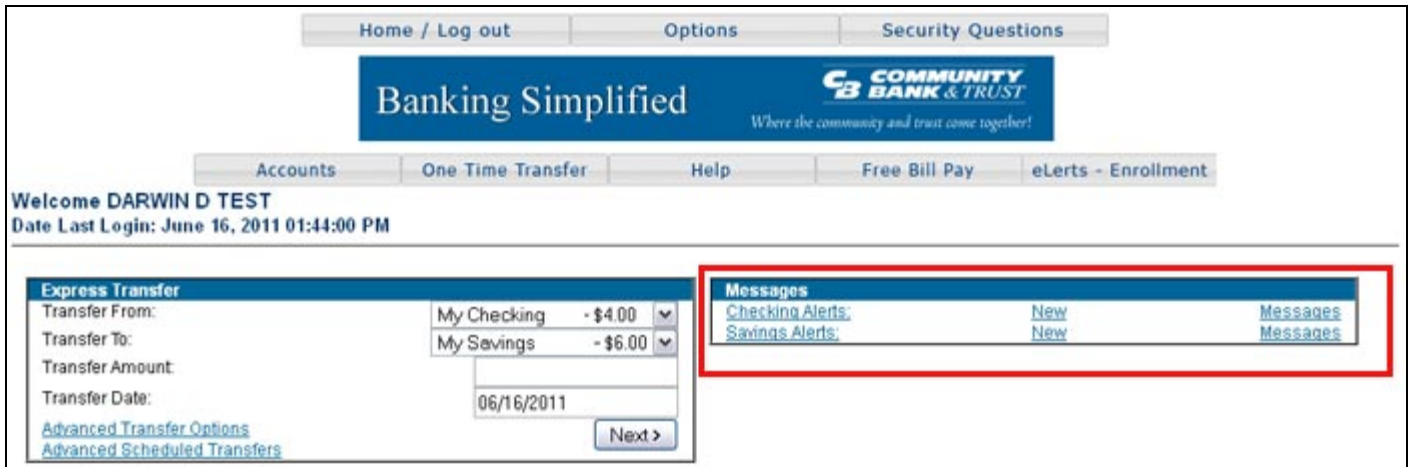
Community Bank & Trust – eLerts User Guide

Accessing eLerts in Online Banking

1. Log in to Online Banking.
2. Select 'Accounts' tab:



3. In the upper-right corner you will find 'Messages' section where you can set up new eLerts, discontinue or modify your current ones:

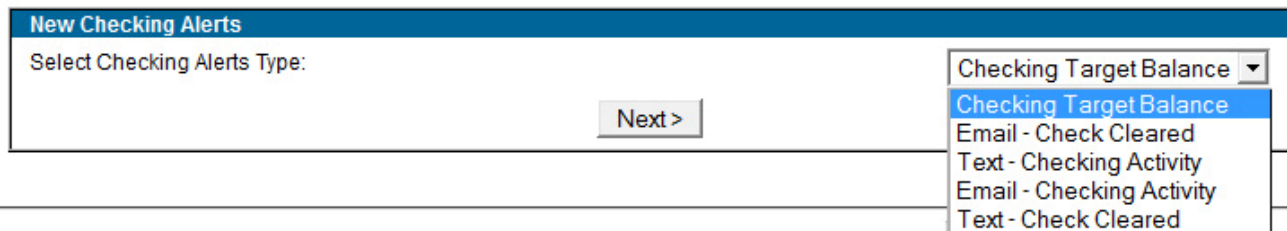


Setting Up New eLert

1. Select 'New' (checking or savings) in the 'Messages' section:



2. Select eLert type you would like to create. Please note that Check Cleared and Activity eLerts are available in email format or text format. Choose email format if you'd like the message to be sent to your email box and text format if you'd like it to be sent to your cell phone number. The Target Balance eLert has the same format for email and text. Click 'Next'.



3. In the setup screen complete the following fields:
 - Account Number – account you would like to receive eLerts about.
 - Description – a brief name of your eLert
 - Email Address – your current email address or
 - cell phone number and carrier extension for text eLerts (i.e. 1234567894@att.com. [Click here](#) for full list of available carriers.)

Click 'Submit'

New Checking Alerts

* Account Number: Is Equal To 663 My Checking ▾

Description:

* Send To:

* E-mail Address: E-mail

* Indicates Required Field

Deleting Current eLerts

1. Select 'Checking Alerts' or 'Savings Alerts' in the 'Messages' section:

Messages

[Checking Alerts:](#) [New](#) [Messages](#)

[Savings Alerts:](#) [New](#) [Messages](#)

2. Click 'Delete' button next to the eLert you would like to delete:

Checking Alerts for DARWIN D TEST as of June 16, 2011

Number	Description	Status	
534	My DDA Activity - Email	Unfulfilled	<input type="button" value="Delete"/>
536	My DDA Activity - Text	Unfulfilled	<input type="button" value="Delete"/>
537	Check 1005 Cleared	Unfulfilled	<input type="button" value="Delete"/>

Savings Alerts for DARWIN D TEST as of June 16, 2011

Number	Description	Status	
535	My Savings Activity - Email	Unfulfilled	<input type="button" value="Delete"/>

Modifying Current eLerts

1. Select 'Checking Alerts' or 'Savings Alerts' in the 'Messages' section:

Messages

[Checking Alerts:](#) [New](#) [Messages](#)

[Savings Alerts:](#) [New](#) [Messages](#)

2. Click on eLert number you created earlier:

Checking Alerts for DARWIN D TEST as of June 16, 2011

Number	Description	Status	
534	My DDA Activity - Email	Unfulfilled	<input type="button" value="Delete"/>
536	My DDA Activity - Text	Unfulfilled	<input type="button" value="Delete"/>
537	Check 1005 Cleared	Unfulfilled	<input type="button" value="Delete"/>

Savings Alerts for DARWIN D TEST as of June 16, 2011

Number	Description	Status	
535	My Savings Activity - Email	Unfulfilled	<input type="button" value="Delete"/>

3. Make all desired changes on the setup screen (account number, eLert description or your email address/cell phone number).

New Checking Alerts

* Account Number: Is Equal To 663 My Checking ▾

Description:

* Send To:

* E-mail Address: E-mail

* Indicates Required Field